

AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT		1. CONTRACT ID CODE	PAGE OF PAGES
2. AMENDMENT/MODIFICATION NO. PR-HQ-02-10608/0001		3. EFFECTIVE DATE April 11, 2002	4. REQUISITION/PURCHASE REQ. NO. PR-HQ-02-10608
6. ISSUED BY Environmental Protection Agency Bid and Proposal Room, Ariel Rios Building (3802R) 1200 Pennsylvania Avenue, N.W. Washington, DC 20460		7. ADMINISTERED BY (If other than item 6)	5. PROJECT NO. (If applicable)
8. NAME AND ADDRESS OF CONTRACTOR (No., street, county, State and ZIP Code)		(✓)	9A. AMENDMENT OF SOLICITATION NO. PR-HQ-02-10608
		✓	9B. DATED (SEE ITEM 11) 03/29/02
			10A. MODIFICATION OF CONTRACT/ORDER NO.
			10B. DATED (SEE ITEM 13)
CODE	FACILITY CODE		

11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS

☒ The above numbered solicitation is amended as set forth in Item 14. The hour and date specified for receipt of Offers ☐ is extended, ☒ is not extended. Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods:

(a) By completing Items 8 and 15, and returning 1 copies of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or telegram which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by telegram or letter, provided each telegram or letter makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.

12. ACCOUNTING AND APPROPRIATION DATA (If required)**13. THIS ITEM APPLIES ONLY TO MODIFICATIONS OF CONTRACTS/ORDERS, IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14.**

(✓)	A. THIS CHANGE ORDER IS ISSUED PURSUANT TO: (Specify authority) THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT ORDER NO. IN ITEM 10A
	B. THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES (such as changes in paying office, appropriation date, etc.) SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF FAR 43.103(b).
	C. THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO AUTHORITY OF:
	D. OTHER (Specify type of modification and authority)

E. IMPORTANT: Contractor ☐ is not, ☐ is required to sign this document and return _____ copies to the issuing office.

14. DESCRIPTION OF AMENDMENT/MODIFICATION (Organized by UCF section headings, including solicitation/contract subject matter where feasible.)

The purpose of this amendment is to provide answers to questions received in response to clause L.14 of the solicitation. The date and time for receipt of proposals remains the same.

Except as provided herein, all terms and conditions of the document referenced in Item 9A or 10A, as heretofore changed, remains unchanged and in full force and effect.

15A. NAME AND TITLE OF SIGNER (Type or print)		16A. NAME AND TITLE OF CONTRACTING OFFICER (Type or print) RACHEL SCHWARTZ	
15B. CONTRACTOR/OFFEROR	15C. DATE SIGNED	16B. UNITED STATES OF AMERICA	16C. DATE SIGNED
(Signature of person authorized to sign)		(Signature of Contracting Officer)	

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30-105

STANDARD FORM 30 (REV 10-83)
Prescribed by GSA
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AMENDMENTS TO THE SOLICITATION

1. Questions received in response to clause L.14 of the solicitation and the answers are as follows:

Question 1

Attachment 3 (Technical Proposal Instructions) states that the "offeror shall complete the top portion of the PPQ ...for a maximum of five previous clients.." Is the five questionnaire limitation intended to apply to the entire team (prime plus subcontractors) or to the prime and each subcontractor individually?

Answer

Element 3 of the technical proposal instructions has been rewritten to remove the five questionnaire limitation. The wording is now consistent with EPAAR 1552.215-75 (clause L.13 of the RFP)

Question 2

Similarly, Attachment 3 also limits the number of contract summaries to demonstrate corporate experience to five. Does this limit apply to the entire team (prime plus subcontractors) or does it apply to the prime and each subcontractor individually?

Answer

This limitation applies to the entire team.

Question 3

The level of effort for this requirement is 50,000 hours per year, with an additional optional quantity of 25,000 hours/year. Therefore, this contract has the potential for 75,000 hours per year. This RFP is a total small business set-aside with a NAICS of 541620, which has a small business size standard of \$5 million per year. Please clarify what effect the award of this contract would have on the small business status of the successful offeror.

Answer

The company has to qualify for the size standard (\$5 million in gross receipts per year) when the contract is awarded. The contract will **not** become invalid if the company grows beyond the size standard in performing the contract. However, it is possible that at some point in time the company would no longer be considered a small business under the NAICS code 541620.

2. Element 3, Past Performance, of the attachment entitled "TECHNICAL PROPOSAL INSTRUCTIONS" has been modified. The text is as follows:

3. Past Performance

Past Performance - The Offeror shall complete the top portion of the Past Performance Questionnaire included in attachment 5 to this solicitation for **at least five contracts and subcontracts completed in the last three years, and all contracts and subcontracts currently in process, which are similar in nature to this requirement.** Offerors should submit one questionnaire form directly to each client or reference utilizing the client authorization letter included in attachment 5 to this solicitation. The offeror shall request that the reference complete the questionnaire and forward it to the Contracting Officer either via E-mail to schwartz.rachel@epa.gov or to the following mailing address no later than the proposal due date:

U.S. Environmental Protection Agency
Rachel Schwartz (3803R)
1200 Pennsylvania Avenue, N.W.
Washington, DC 20460

The offer shall also provide a list of references who are expected to submit a completed questionnaire.

While the past performance questionnaires will not be counted in the 65-page technical proposal limitation, the offeror is requested to be succinct and not submit more than two (2) pages per project/contract.